

## ICAR-NRC ON YAK UPDATED INFORMATION ON COVID19 CONTAINMENT

### Institute Advisory for Office:

**Institute staff:** Complying the recent guidelines on the measures to contain COVID-19 outbreak issued by the Ministry of Home Affairs vide Order No. 40-3/2020-DM-I(A) dated 17<sup>th</sup> May 2020 and DoPT Office Memorandum F. No. 11013/9/2014-Estt.A.III dated 18<sup>th</sup> May, 2020 duly forwarded by ICAR vide letter F. No. GAC-21-24/2020-CDN dated 17/05/2020 and dated 19<sup>th</sup> May, 2020.

All the Scientists / staff attend the office to follow:

1. Wearing of face cover is compulsory in all public and work places.
2. All the Scientists are to attend office.
3. The Officers / officials provided single seated rooms for official works are also to attend office in all working days irrespective of their Grade Pay.
4. The officers and staff below the level of Deputy Secretary, only 50 percent of officers and staff to attend office on every alternate day. Those officers/staff who are not required to attend office on a particular day, shall work from home and should be available on telephone and electronic means of communications at all times.
5. Bio-metric attendance suspended until further orders
6. All persons In-charge of work places ensured social distancing through adequate distance between workers, adequate gaps between shifts, staggering the lunch breaks of staff etc.
7. The Administration and I/c. Farm are to ensure for attendance of staff, as per Sl. No. 3.
8. Provision for thermal scanning, hand wash and sanitizer made at all entry and exit points and common areas.
9. Frequent sanitization of entire workplace, common facilities and all points which come into human contact e.g. door handles etc.
10. Spitting in public & work places shall be punishable.

